

**REGULAR TOWN BOARD MEETING
JULY 13, 2009**

Chairman Leair called the meeting to order at 7:00 p.m. Present were Supervisors Morris, Reid, Schmittinger and Ross. Also present were Administrator/Planner Herrmann and Clerk Whitmore.

Discussion/action – Minutes to be approved –

Board of Review of May 11, 2009 - Ross made motion to approve, Reid seconded, motion carried unanimously. Regular Town Board Meeting of 6-8-09 Morris made motion to approve, Ross seconded, motion carried unanimously.

Monthly report from Wales-Genesee Fire Chief Greg Jezak

The Chief was not present. Morris stated the runs for this year are down; there were 162 as of the end of July, last year we were at 196.

Discussion/action – Acceptance of resignation from Plan Commission – Mike Sullivan

Ross made motion to accept the resignation of Mike Sullivan from the Plan Commission, Morris seconded, motion carried unanimously.

Discussion/action – Appointment of Jeff Lightfoot to the Plan Commission – Sharon Leair

Leair introduced Jeff Lightfoot who is the Vice President of Commercial Banking at Waukesha State Bank and was recommended by Ty Taylor. He has been in banking for 26 years and lived in the town since 2005. Leair made recommendation to the Board to appoint Jeff Lightfoot complete the one year term of Mike Sullivan to April 2010. Ross made motion to appoint Jeff Lightfoot to the Plan Commission to April 2010, Morris seconded, motion carried unanimously.

Discussion/action – Request for Class “B” Fermented Malt Beverage and Class “C” Wine License for Genesee Depot Café, S42 W31238 Hwy. 83 – Tina Heinonen

Whitmore stated this approval should be subject to proof of schooling for Tina and payment of fees; all approving agencies have come back with no violations. Discussion of a request that the deck area be part of the licensed premise area; Jason Heinonen stated that their deck is not connected to the sidewalk as the Cornerstone tables are. Morris stated the reason for the denial to allow drinking outside is the noise and congregating of people. The Heinonen’s asked if they could get a special provision for certain hours.

After discussion the Board agreed to place the discussion on a future agenda to review our current policies and invite the businesses that have an interest on how this could work for them, and not impact the neighbors. It was agreed to place this on the September 14th agenda; Tina Heinonen will talk to the other establishments, asking them to attend the meeting and present idea’s for a policy for the Board to review and discuss.

Schmittinger made motion to approve the application for Genesee Depot Café subject to proof of schooling by Tina Heinonen, payment of fees. The deck area is not approved as part of the licensed premise at this time. Ross seconded, motion carried unanimously.

Discussion/action – Request for Temporary Class “B”/ “Class B” Retailers License on July 18, 2009 – First Congregational Church of Genesee, UCC

Whitmore stated the hours and location are the same as last year, the beer and wine coolers are sold in the narthex of the Educational Unit. The premise would be the dining areas and outside game area. Morris made motion to approve the picnic licenses for the 1st Congregational Church of Genesee, UCC on July 18, 2009 authorizing under age persons to be on the premise for which the license is issued. Reid seconded, motion carried unanimously.

Discussion/action – Request for Class A Intoxicating Liquor and Fermented Malt Beverage License for Tropical Wine & Spirits, S47 W30760 Hwy. 59 – Amy Brouwer

Whitmore stated the approval should be conditioned upon payment of fees, receiving the Wisconsin Seller Permit number, proof of schooling for Amy, receiving a business phone number, approvals from the following approving agencies, North Prairie Fire Department, Waukesha County Health Department and the Genesee Building Inspector, and an approved Plan of Operation. Discussion. Ross made motion to approve the application for Tropical Wine and Spirits subject to the conditions listed by the Clerk, Morris seconded, motion approved unanimously.

Discussion/action – Request - Holding Tank Agreement at S49 W30553 Old Village Rd. – Tracy Diekfuss

This will be a 3,000 gallon holding tank, discussion. Ross made motion to approve the holding tank agreement subject to payment of the fee for the bond, Reid seconded, motion carried unanimously.

Discussion/action – Dispute of billing – Brian Noel

Mr. Noel was not present at this time.

Discussion/action – Reports from Public Works Supervisor – Tom Earle**Town Hall heating/air conditioning units**

Earle recommended the town replace one the unit, the coil was replaced several years ago and to replace it would cost the town \$3,097.00 for just the coil. A unit life expectancy is 10 to 15 years; the unit is close to 14 years old. Kettle Moraine Heating recommends Carrier as it is easy to service and get parts. A new rooftop replacement would be \$7,924.00. Discussion on the duct work that was put in incorrectly when the building was built; it was agreed to do the duct work and replace the unit at the same time. There is \$5,000 in the contingency fund for a heat/air conditioner unit replacement; the balance will come from contingency fund.

Road work

Earle went over several roads he would like to do some preventative work on right away to extend the time before major maintenance will be needed. There is also a culvert that needs to be replaced on Hillside Road, not too far from the culvert that was replaced last year. The bottom is rotted out and the top is starting to cave in, discussion.

Culvert and Brushing work

Discussion on work to be done at Townline Road and Pheasant Run, Earle would like to use some of the park equipment to do this work.

Snow and Ice Control contract

Discussion of possible ways to set up the 2010 contract; Earle will contact several companies about receiving proposals for the next season's work.

Purchase of equipment /tools

Earle presented the Board with some tools he would like to buy, discussion, Earle told to purchase the tools he needs. They also discussed the possibility of purchasing a pick-up truck.

Discussion/action – 2010 Garbage/Recycling contract

Brian Jongetjes was present to discuss the fee proposal for 2010. Discussion of the increase in the tipping fees that will increase by \$7.10 by the end of the year, increase to the town resident's pick-up would be .58 cents per unit per month for 2010 bringing the fee to \$16.03 per unit per month. Johns has offered to raise the fee to \$15.80 if the town agrees to a three year contract with Johns. The current agreement ends 12-31-10; the new contract will expire December 31, 2013.

Discussion/action – Approval of Lettering for Town truck

Discussion, the cost will be about \$75.00 per door. Morris made motion to have S & S Research do the lettering on the dump truck, Ross seconded, motion carried unanimously.

Discussion/action – Memorandum of Understanding for Town Clerk

Discussion of the Memorandum of Understanding for the Town Clerk that will run from July 1, 2009 to December 31, 2011. Corrections and/or changes were made to number 2, 4a, 4e, G, and I. Section I, accrued sick time shall be paid out in a lump sum by the end of the year. Ross made motion to approve the Memorandum of Understanding for the Town Clerk, subject to changes made to sections 2, 4a and e, G and I. Morris seconded, motion carried unanimously.

Discussion/action – Short Term Disability Insurance

A proposal from Group Health Planning was reviewed for short term disability insurance for Barb and Tom. The Board agreed to the plan that is for 60% of the weekly income replacement with a maximum benefit of \$1,000.00 and will pay up to 26 weeks, discussion. Schmittinger made motion to approve the short term disability plan for the 26 week plan for \$118.26 per month, Ross seconded, motion carried unanimously.

Discussion of possible changes to Ordinances regarding all-terrain vehicles and discharge of firearms

Herrmann asked this be tabled to next month. Ross made motion to table this discussion to August, Morris seconded, motion carried unanimously.

Discussion/action – Additional hours for Office/Election Clerk

Whitmore told the Board she would like to expand the hours for Deb to help get caught up with filing. She has funds left in the election wages she would like to use, discussion. Morris made motion to approve the additional time for the office clerk with funds to come from the election wage portion of the budget, Reid seconded, motion carried unanimously.

Discussion/action – Land swap for land at State Highway 83 and County Highway “X”

The state wants to purchase/transfer land right of way along highway 83 (near the Genesee Creek) and swap that land for the proposed cul-de-sac on County Road X. Discussion, Board members agreed they should own the land under the cul-de-sac. They would agree to the trade.

Discussion/action – Operator permits

Ross made motion to approve the new application for Sean Flood at Genesee Market; new application for Dale Marie Piscitello at the Cornerstone subject to a favorable proof of schooling; a renewal application for Eric Alan King at InCahoots, Morris seconded, motion carried unanimously.

Reports –**Chairman – Sharon Lear****Towns Association Unit Meeting – 7-22-09**

The Waukesha County Unit Meeting of the Wisconsin Town’s Association will be held Wednesday, July 22nd at the Town of Ottawa. The meeting will start at 7 p.m.

Update on State Budget and Levy Limit

The levy increase will remain at 3% the next two years. The General Transportation Aid will be \$2,055 per mile in 2010 and \$2,117 per mile in 2011. The Town’s Shared Revenue will decrease by 15% which is \$21,885 less next year.

Administrator – Jeff HerrmannUpdate of Memorandum of Understanding with Wisconsin Dept. Of Transportation

There are some disagreements with the state on the Developer's Agreement, and access points. Leair, Macy, Charlie Miller and Herrmann will meet with the DOT for further discussions.

Clerk – Barb WhitmoreUpdate on carpeting and painting

They have started to do the painting; the meeting room is completely repainted. The entire project should cost \$26,504.00.

Update on Gypsy Moths

Board members were copied with information regarding answering calls on the caterpillars and moths. The office is keeping a list of all calls and will turn it over to Wachtel Tree Service this fall.

American Red Cross Blood Drive

The Town has been asked to sponsor/hold a blood drive at the hall. Deb Gresser has offered to coordinate with the American Red Cross. The blood drive will be held on Wednesday August 12th from 1 to 6 p.m.

Shoo the Flu date for 2009

The Aurora Visiting Nurses Association will hold the Shoo the Flu clinic on Tuesday, October 13th from 10 am to 2 pm.

Energy Services for Waukesha County - use of meeting room dates

The Energy Services for Waukesha County has asked to set up an outreach site at the hall on October 27th from 9 am to noon and January 11th from 9 to noon. On January 11th they will use the conference room as the hall will be set up for tax collection.

Treasurer – Carol McCormickUpdate on 2008 unpaid personal property tax bills

McCormick is sending monthly billing with interest to several businesses.

Discussion/action – Bills to be presented

Schmittinger made motion to approve the bills as presented, Ross seconded, motion carried unanimously.

Discussion/action – Dispute of billing - Brian Noel

Mr. Noel was not present; Whitmore stated an agenda had been sent to Mr. Noel, discussion of the letter of dispute from Mr. Noel and Mr. Herrmann went over his billing. Schmittinger made motion to direct the Planner/Administrator not to discuss this matter with Mr. Noel until he sign's an agreement to pay all future billing about his property created by himself or anyone else now or in the future. Ross seconded, motion carried unanimously. Herrmann should send a letter stating the action taken this evening.

Correspondence

Whitmore stated a letter was received from Mr. Minnich requesting the wording of the minutes from the meeting on May 11th be changed. The minutes have already been approved. The Board agreed to have a copy of Mr. Minnich's letter be placed on file with the May 11, 2009 minutes and also with tonight's minutes.

A Notice of Claim was received by the town regarding a motorcycle accident on highway 59; it was turned over to our insurance company. The adjustor called today for information and felt she would be sending a notice of disallowance to the town.

The town received a check for fire dues in the amount of \$27,265.35, one half of that will be sent to the Wales-Genesee Fire Department as per the budget.

Morris made motion to adjourn, Ross seconded, motion carried unanimously. Meeting adjourned at 10:00 p.m.

Respectfully submitted,

Barbara A. Whitmore, WCMC
Town Clerk