

**REGULAR TOWN BOARD MEETING
JANUARY 11, 2010**

Chairman Leair called the meeting to order at 7:00 p.m. Present were Supervisors Morris, Reid, Ross and Schmittinger. Also present were Planner Herrmann and Clerk Whitmore.

Discussion/action – Minutes to be approved – Regular Town Board Meeting of 12-14-09

Reid made motion to approve the minutes of 12-14-09, Morris seconded, motion carried with Ross abstaining.

Monthly report from Wales-Genesee Fire Chief Greg Jezak

Chief Jezak reported there were 33 calls in the month of December, with a yearend total of 341 that is down 9.1% from the 371 calls in 2008.

The order for the motor has been sent to Pierce, the bond should be back this week for the Town and Village to o.k., and we then have 30 days to pay. Discussion of the spec process for the new engine, the goal is to have it ready in the next month or so with delivery in early 2011 between January 15th to February 15th if possible.

Leair explained about a new foundation, Wills for Hero's, which was recently started in Wisconsin preparing free wills for first responders. The foundation originally started shortly after 9-11.

Discussion/action – Letter from Wales-Genesee Fire Department regarding driveway access

Discussion of the first draft letter put together by Chief Jezak regarding the layout and access of some driveways in the Town and Village that would be sent to residents in both communities that the fire department feels they may have problems accessing if there was an emergency. Leair asked how the determination would be made what properties would receive the letter, if there was a list of addresses, discussion. The Joint Fire Board would be reviewing the letter tomorrow evening. This will be on the next agenda for a review of any changes to draft.

Discussion of ordinances covered by the Waukesha Sheriff Dept

Deputy Chad Niles of the Waukesha County Sheriff Department was present to discuss enforcement of several Town ordinances. Discussion of the amendment to the ATV ordinance and no parking on some roads. The town will be working on a town wide winter parking ordinance which will allow snow emergencies to be declared and enforcement of no parking on all town roads.

Deputy Niles also told the Board he was concerned about house numbers that are not posted, wrong, or inconspicuous. Correcting this would help the sheriff and fire department, discussion.

Discussion/action – Ordinance to establish Weight Limits for Vehicles on Town of Genesee Roads

This ordinance was approved in December subject to review by Attorney Macy; Board members were copied with his letter and ordinance changes, discussion.

Deputy Niles had some concerns regarding enforcement, weight of trucks is hard to enforce, he asked the wording of Class B not be used, the individual weight on each road makes it easier to enforce. Herrmann will contact John Macy on the changes. Niles also asked if there could be a clause added that law enforcement can divert traffic onto town roads for emergencies and waive the weight restrictions.

Discussion/action – Winter Road Policy

Discussion of the proposed policy was put together using North Prairie, Wales and Town of Mukwonago's, modified for Genesee.

Discussion of salting the roads when there is a buildup of ice, residents plowing private driveways and leaving snow on the streets or town right of way, and garbage cans in the right of way. These items will be addressed in the policy.

Morris made motion to approve the policy with the changes discussed this evening, Ross seconded, motion carried unanimously. The policy should be placed on the town's web page.

Town of Genesee Snow Removal Policy

The Town of Genesee has approximately 80 centerline miles under our jurisdiction. The snow and ice removal program is a vital public service.

Providing snow and ice removal is a large task. Variations in weather conditions, time, temperature, precipitation amounts and rates, and traffic make the problem complex.

Some hazards and obstacles faced by our snowplow contractors are parked cars, garbage cans, vehicles traveling too fast and too close to the plow trucks, and children playing and building forts too close to the streets.

Snow Plowing Procedures

Type of Precipitation	Actual Amount	Procedure
Snow Flurries	Trace to 1"	Will not plow. <u>May</u> salt/sand intersections, hills and curves.
Snow	1" to 2"	Will begin plowing. Continue to salt/sand intersections, hills and curves.
Snow	2" to 5"	Will continue to plow to maintain 1 passable lane. Continue to salt/sand intersections, hills and curves.
Snow	6" Plus	Will continue to plow to maintain a passable lane in the event of emergency vehicle traffic. (The contractor can be directed to clear a path for emergency vehicles.)
Ice	¼" or less	Will salt/sand intersections, hills and curves – will salt other roads as deemed necessary.
Ice	¼" or more	Will salt/sand all streets. Snow Emergency may be declared if travel is impeded.

Note: Salt may not be applied to roads when temperatures are less than 15° Fahrenheit or during high winds.

The snow plow contractor may be dispatched by the Town Chairman or the Public Works Supervisor. The contractor may also be dispatched by the Waukesha County Sheriff's Department in an emergency situation.

Initial plowing procedure is to open the streets to allow traffic. Final plowing to push to full width of the street is to be done within 24 hours of storm's end.

Cul-de-sacs present a special problem for the snow removal crews. Plowing in cul-de-sacs will be done to create a passable lane so that residents and emergency equipment will have access during the storm. Snow left in the center will be removed periodically after an accumulation of snow, as long as there is a passable lane.

Helpful Hints and Reminders

- **It is unlawful to deposit snow or ice onto any Town Road/Street, whether or not it has been plowed.**
- **Town ordinances prohibit snow from private properties being plowed across Town right-of-way and on to other private or public property.**
- **The Town of Genesee is not responsible for any damage caused to mailboxes by the process of clearing snow.**
- **The process of plowing the streets will mean additional snow will be deposited at the end of everyone's driveways.**
- **It is the responsibility of the landowner to clear the end of their driveway. The Town plowing contractor can not be hired or requested by residents to clear driveways while on Town business.**
- **It is the responsibility of the landowner to ensure access to the mailboxes for the mail carrier.**
- **It is the responsibility of the landowner not to place any obstacles in the streets to prevent the plows from plowing to street's edge (keep garbage cans in your driveway right-of-way).**
- **For safety's sake, do not allow children to build and/or play in the banks at road's edge, in the roads or in the center of cul-de-sacs.**

Discussion/action – Resolution 10-1R, Opposition to Department of Revenue Countywide Assessment Proposal

The proposal of the DOR would require a physical inspection every five years, the current cost is \$10 to \$15 per parcel the proposal would cost about \$25 per every parcel in the state which would increase county taxes; the DOR wants 100% assessment ratio's every year. Questions from the municipalities include who will run the yearly Board of Review; there would be no appeal rights for the local municipalities of their full value as determined by the county assessments. The resolution is in opposition of the countywide assessment proposal.

Ross made motion to approve Resolution 10-1R, Opposition to Department of Revenue Countywide Assessment Proposal, Reid seconded, motion carried unanimously. Leair will keep the updated on this issue.

Discussion/action – Correction to error on payroll for Tom Earle

Whitmore explained there was an error on the last 9 payroll checks for Earle; he received an overpayment of \$336.30 per check for a total of \$3,026.70. It was agreed by Earle that he would pay back the town \$53.37 per pay period, the amount of the 2010 raise until the amount is paid back. Whitmore checked with Rotroff Jeanson to be sure this would be a legal way to handle the pay back. Schmittinger made motion to withhold the designated raise this year and next in the amount of \$3026.70. If employment is terminated prior to the balance being returned the balance due will be withheld from his final check or he will be required to pay back the balance. Ross seconded, motion carried unanimously.

Discussion/action – Request for bi-monthly pay periods – Liz Friedlein, Carol McCormick & Deb Gresser

Discussion. Morris made motion to pay these employees bi-monthly on the 1st and 15th, Schmittinger seconded, motion carried unanimously.

Discussion/action – Fee for Information Technology work (Ken Hoffman)

Discussion, Schmittinger made motion to add \$175.00 to the yearly fee for IT work by Ken Hoffman, Morris seconded, motion carried unanimously.

Discussion/action – Operator's permits

Ross made motion to approve the new application for Ellen Marie Siefkes at Paisano's Pizzeria, Schmittinger seconded, motion carried unanimously.

Reports –**Public Works Supervisors – Tom Earle****Update on snow and ice contract**

Marty who is in charge of the snow plowing for Butterfield joined the Board at the table. Earle told the Board he had asked that only hills, curves and intersections be salted; this has gotten better every time it has snowed. The invoice for December was \$98,000, showing 830 tons of material used over 80 miles of road which would be 8 ton per mile from December 1 to 31st. This does not include the material put down at the request of the sheriff department. On the 26 – 27th 123 ton of material was used which would be 3000 pounds per mile. Earle stated he didn't see that much material on the roadways, he would like to know where the material was put. Pete Chladil of Waukesha County Highway Operations e-mailed Earle that the county restricts all of their patrol trucks to 400 pounds per lane mile. Earle wondered if there could be clerical error on the billing.

Ollie Butterfield questioned the comparisons used by Earle, asking how the town wanted the roads to look.

Morris agreed that there was not that much material on his road. Discussion on the amount of material used and verifying the amount used. Morris asked if they had a scale that weighed the material that went out; Brian Butterfield stated they did, and that the sanders were calibrated before the first snowfall. Ollie Butterfield suggested to Marty that they slow the sanders by turning them down one notch.

The Board agreed they were asking Butterfield for accountability of the materials used.

Ollie Butterfield stated his concern was he did not want to be in the middle of any lawsuit the town may have if the roads aren't treated correctly. He will check the accounting to see if it correct.

Update on brushing proposals

Earle is getting proposals from five companies, he would like the work completed by March 31st. There will be a report next month on the company selected and cost.

Chairman – Sharon Leair**Update on final state budget provisions and legislation of interest to towns**

Leair reported the general transportation aids will be \$2,055 per mile in 2010 and \$2,117 per mile in 2011.

Meeting with Jim Ellsworth re: culvert replacement and cost of culvert maintenance

Leair reported she met with Jim Ellsworth, Tom and Jeff last week to discuss the culvert Mr. Ellsworth replaced on his properties second driveway on Bethesda Circle. He was not happy with the money he had to spend to replace a culvert on his property for a second access which he said had been there since he moved in. Mr. Ellsworth was upset with \$26,000 the town spent on the culvert work in a bad budget year. Leair also stated

that several neighbors have stated they are very happy with the work, that there is no longer water/ice standing at the intersections. Mr. Earl wanted the Board to know that these were all town owned cross culverts, no private driveway culverts were done by the town.

Update on town logo – Charlie Ross

The Board looked at the logos of other towns; Leair has someone who may be interested in working on this.

Clerk – Barb WhitmoreOffice hours for Congressman Sensenbrenner

Whitmore reported Congressman Sensenbrenner will hold a listening session here on Monday, January 18th starting at 11:45 am.

Treasurer – Carol McCormickUpdate on 2009 tax collection

McCormick reported some people were unhappy with their assessment, several also stated they were happy with the service John's provides.

Discussion/action – bills to be presented

Schmittinger made motion to approve the bills as presented and to withhold the Butterfield payment until they verify their bookkeeping and get back to the town, Morris seconded, motion carried unanimously.

Correspondence

The town received a notice from the Wisconsin Department of Agriculture, Trade and Consumer Protections, Farmland Preservation Program stating the any person who requests that land be rezoned out of Ag. Presentation zoning must pay a conversion fee for each acre of land to be rezoned. The state has set the town's fee at \$918.00 per acre; these funds do not go to the municipality, discussion.

Another e-mail was received from Mr. Vidmar, the town, county and DNR are in the process of each putting a letter together stating we have done everything we were told to do by the county and DNR.

A petition dated August 3, 2009 was received by the town today from Gary and Julie Zimmerman; Leair will respond to these residents.

Ross made motion to adjourn, Morris seconded, motion carried unanimously. Meeting adjourned at 9:15 p.m.

Respectfully submitted,

Barbara A. Whitmore, WCMC
Town Clerk