Park Board Chairman Ron Hill called the meeting to order at 5:30 p.m. Present were Scott Hettwer, Vaughn Werner, Jim Gibson and Dennis Michaelis. Absent were Mary Jo Meier, Charlie Gresser and Town Board Supervisor Charlie Ross. Also, present were DPW Superintendent Will Gibson and Park Board Secretary Barb Whitmore.

**Discussion/Action - Minutes of October 16, 2018 meeting.**
Michaelis made motion to approve, Hettwer seconded, motion carried unanimously.

**Review of Park Bills**
Review and discussion of the bills paid and funds left in this year’s budget.

**Update on bleachers/player benches**
Hill gave out information on the number of bleachers and player benches that were at each park and recommendations on purchasing more this year as follows –

- **Sunset Park** –
  8 soccer fields with 12 – three row bleachers. 4 baseball fields with four– 5 row bleachers and three – 3 row bleachers.
  Recommendation – distribute bleachers on spectator side only and purchase 16 fifteen foot backed aluminum player benches for equality seating for both teams
  16 benches @ $593.00 each for a total of $9,488.00

- **Town Park** –
  Field 5 – 2 three row bleachers. Field 6 has no bleachers. 3 baseball fields with 10 bleachers.
  Recommendation to move 1 three row bleacher to field 6 and purchase 2 fifteen foot backed aluminum player benches for equality seating for both teams.
  2 benches @ $593.00 each for a total of $1,186.00.

There was a lengthy discussion on if the benches and bleachers were needed. It was decided to purchase the player benches, they can be moved where needed.

Michaelis stated he had not heard back from anyone regarding building a small shelter at Sunset Park like the one near the playground at Town Park.

Jim Gibson made motion to purchase the players benches as recommended, Michaelis seconded, motion carried unanimously.

**Sunset Park Review**
**Discussion/Action - Update on work to be done in 2019**
Discussion of purchasing garbage containers, replacing the plastic 55-gallon drums we currently have. Hill had pictures and information on heavier permanent containers with covers that would keep the water out and make them easier to maintain, have fewer bugs around them, and also would not be tipped over by the wind and have the garbage fly all over. The cost is $550 per container for a 50-gallon container. Hill recommended four cans per each side of the pavilion for garbage and 1 or 2 on each side for recycling. There may also be a discount for a larger purchase.

Jim Gibson made motion to purchase the appropriate number of garbage containers for both parks, Werner seconded, motion carried unanimously.
Michaelis asked if the soccer field will be ready for use next spring, discussion. Hill stated the field is scheduled for early weed n feed next spring. Will Gibson said they have the field rolled to alleviate the truck tracks left during field work.

**Town Park Review**  
*Discussion/Action - Update on work to be done in 2019*  
There is no further work to be done this year. Discussion if there is capital left this year possibly purchasing more cross members for the fencing.

Jim Gibson questioned if the warning track could be sprayed more often, a discussion followed on possibly changing the material in the area, spraying more, possibly hiring a company to spray monthly.

**Update on sign installation at Nature Center; Park rules**  
Will Gibson reported the signs are all purchased but not put up, discussion.

**Update on Recreation Department-Dennis Michaelis**  
Michaelis had no updates.

**Correspondence**  
There will be no Park Board meeting in December.

The Genesee Athletic Association will again have “Cookies with Santa” at the Town Hall on Saturday, December 1st. They will be setting up on Wednesday the 28th at 6 p.m. Hill asked Park Board members to come and help decorate the trees. An email will be sent to the Park Board members with the date and time of decorating.

**Adjourn**  
Jim Gibson made motion to adjourn, Michaelis seconded, motion carried meeting adjourned at 6:24 p.m.

Respectfully submitted,

Barbara A. Whitmore, WCMC  
Park Board Secretary