

**TOWN OF GENESEE  
REGULAR TOWN BOARD MEETING  
AUGUST 12, 2019  
MINUTES**

Chairman Leair called the meeting to order at 6:00 p.m. Present were Supervisors Morris, Schmittinger, Ross, and Houston. Also present were Administrator/ Planner Herrmann, Public Works Superintendent Gibson, Treasurer McCormick, Officer Moonen, and Clerk Majeskie.

**Discussion/Action – Ordinance to amend the Town of Genesee Zoning Map to rezone property owned by The Legend of Brandybrook Estates LLC, N8W22520-L Johnson Street, Waukesha, Wisconsin from the A-5 Mini-Farm District to R-1 Residential District in order to develop the property into single-family home sites utilizing a Residential Planned Unit Development. The property is described as Lot 2, Certified Survey Map No. 5162, being a part of the NE ¼ of Section 3, T6N, R18E, Town of Genesee. More specifically, the property is located at W304 S1806 Brandybrook Road.**

Herrmann informed the board of some changes that the Town Attorney made right before the meeting, Herrmann had additional changes. The last condition #11 states that they have three years to satisfy the conditions or they would need to get an extension from the board. The revised Ordinance 19-5 is listed below. Ross made a motion to approve Ordinance 19-5 subject to the changes the Town attorney and Planner have made, seconded by Morris. The motion passed 4-1. Schmittinger voted no.

STATE OF WISCONSIN

TOWN OF GENESEE

WAUKESHA COUNTY

**ORDINANCE 19-5**

**An Ordinance to amend the Zoning Map of the Town of Genesee from A-5 Mini-Farm District to R-1 Residential District on lands located in the NE ¼ of Section 3, T6N, R18E, Town of Genesee, Waukesha County Wisconsin**

WHEREAS, a petition has been filed by The Legend of Brandybrook Estates, LLC, (“Petitioner”) the owner of certain lands in the Town of Genesee, to rezone certain property located generally at W304 S1806 Brandybrook Road, containing approximately 15.1 acres, as further described in Exhibit A attached hereto and incorporated herein (“Subject Property”); and

WHEREAS, said rezoning petition was submitted to rezone the Subject Property from A-5 Mini-Farm District to R-1 Residential District; and

WHEREAS, the Petitioner has supplied all required data pursuant to Section 101(A)(2) of the Town of Genesee Zoning Code, and the Town Clerk properly referred the matter to the Town of Genesee Plan Commission pursuant to Section 101(A)(3) of the Town of Genesee Zoning Code; and

WHEREAS, a public hearing was conducted by the Town Board of the Town of Genesee on June 24, 2019 as required by Section 101(A)(4) of the Town of Genesee Zoning Code, upon due notice as required by Section 102(A) of the Town of Genesee Zoning Code; and

WHEREAS, the Town Board finds that this change to the Town Zoning Code is not a down zoning ordinance because it does not decrease the development density of land and it does not reduce the permitted uses of land, and therefore the super majority requirement of Section 66.10015, Wisconsin Statutes, does not apply to this ordinance; and

WHEREAS, the Town Board of the Town of Genesee having determined that all procedural requirements and notice requirements have been satisfied, having given the matter due consideration, and having based its determination on the effect of the granting of such rezoning on the health, safety and welfare of the community, and the immediate neighborhood in which said use will be located, and having given due consideration to the municipal problems involved as well as the impact on the surrounding properties as to noise, dust, smoke and odor, and others, hereby determine that the rezoning will not violate the spirit or intent of the Zoning Code for the Town of Genesee will not be contrary to the public health, safety or general welfare of the Town of Genesee, will not be hazardous, harmful, noxious, offensive and will not for any other reason cause a substantial adverse effect on the property values and general desirability of the neighborhood as long as the operation is conducted pursuant to the following conditions and in strict compliance with the same and the rezoning is consistent with the Town of Genesee Comprehensive Plan.

NOW, THEREFORE, the Town Board of Genesee, Waukesha County, Wisconsin, DOES HEREBY ORDAIN AS FOLLOWS:

**Section 1:**

The Subject Property is hereby conditionally rezoned to R-1 Residential District, and the Zoning Map of the Town of Genesee is hereby conditionally amended to change the zoning of the Subject Property from A-5 Mini-Farm District to the R-1 Residential District, if the conditions stated in Section 2 of this ordinance are complied with.

**Section 2:**

The above rezoning and Zoning Map amendment is conditioned upon the following conditions, which must be complied with or this ordinance is null and void:

1. **Maximum Dwelling Units.** There shall be a maximum of eleven (11) dwelling units in substantial conformance with the concept plan submitted by the Petitioner dated 06-03-2019.
2. **Land Division.** Subject to the Subject Property being divided by condominium plat in the manner described at the public hearing of June 24, 2019, and further subject to satisfying any and all conditions that are imposed by the Town in approving the condominium plat (if it is approved), and satisfying all conditions that may be imposed by the Town of Genesee and all other approving and objecting authorities in approving the final condominium plat (if it is approved), and further subject to recording the final condominium plat

as approved by the Town of Genesee (if it is approved) in the office of the Waukesha County Register of Deeds.

3. **Planned Unit Development.** Subject to the Subject Property being granted a Planned Unit Development (PUD) conditional use permit pursuant to Section 40(B)(30) of the Town of Genesee Zoning Code to allow increased flexibility in lot size, offset, setback, height, building location, and floor area ratio requirements, and satisfying all conditions that may be imposed by the Town in granting such conditional use permit (if it is granted).
4. **Condominium.** Subject to the Subject Property owner submitting a condominium declaration and condominium plat to regulate the Subject Lands in the manner described at the public hearing, and further subject to satisfying any and all conditions that are imposed by the Town in approving the condominium declaration and condominium plat (if it is approved), and satisfying all conditions that may be imposed by the Town and all other approving and objecting authorities in approving the condominium declaration and condominium plat (if they are approved), and further subject to recording the condominium plat as approved by the Town (if it is approved) in the office of the Waukesha County Register of Deeds.
5. **Regulatory Compliance.** Subject to the Petitioner and owner fully complying with all Town of Genesee, Waukesha County, State of Wisconsin and federal government codes, ordinances, statutes, rules, regulations and orders regarding the premises as determined by Town staff, including but not limited to the Waukesha County Stormwater Management and Sediment and Erosion Control Ordinance.
6. **Intersection Improvements.** The Petitioner shall comply with all requirements of the Town of Genesee Public Works Superintendent and Town Engineer regarding all necessary improvements to the intersection of the Proposed Driveway and Brandybrook Road.
7. **Financial Guarantee and Agreement.** Subject to the Petitioner submitting to the Town Clerk and receiving approval as to form from the Town Attorney and as to amount from the Town Engineer, a letter of credit or cash and subject to the Petitioner submitting to and receiving from the Town Attorney and the Town Engineer, approval of a Developer's Agreement for the improvements (including all public, private and site development improvements), prior to commencing construction of any improvement, whether public or private, or site development or approval of the final plat or certified survey map, whichever is earlier.
8. **Professional Fees.** Petitioner shall, on demand, reimburse the Town for all costs and expenses of any type that the Town incurs in connection with this rezoning petition, including the cost of professional services incurred by the Town (including engineering, legal, planning and other consulting fees) for the review and preparation of required documents or attendance at meetings or other related professional services for this application, as well as to enforce the conditions in this conditional rezoning ordinance due to a violation of these conditions.
9. **Payment of Charges.** Any unpaid bills owed to the Town by the owner of subject property or his or her tenants, operators or occupants, for reimbursement of professional fees (as described above); or for personal property taxes; or for real property taxes; or for licenses, permit fees or any other fees owed to the Town; shall be placed upon the tax roll for the subject property if not paid within thirty (30) days of billing by the Town, pursuant to Section 66.0627, Wisconsin Statutes. Such unpaid bills also constitute a breach of the requirements of this conditional rezoning ordinance, that is subject to all remedies available to the Town, including possible cause for termination of the conditional rezoning ordinance.
10. **Subject to Acceptance.** Subject to the Petitioner acknowledging in writing that they have received a copy of this conditional approval, that they understand and accept the same, and that upon failure to satisfy these

conditions this approval is void, and the same is deemed to not have been approved, and the Petitioner will therefore need to re-commence the application process.

11. Three Years to Satisfy Conditions. Subject to the Petitioner satisfying all of the aforementioned conditions within three years of the Town Board adopting this conditional rezoning ordinance, unless extended by the Town Board.

**Section 3:**

The Town Engineer is hereby authorized and directed to note this rezoning on the Official Zoning Map of the Town of Genesee upon successful development of the subject property and satisfaction of all conditions in Section 2 of this ordinance.

**Section 4:**

The subject property owner is hereby put on notice that the Town of Genesee may rezone the lands or portions thereof subject to this conditional rezoning ordinance to R-1 Residential District if the conditions of this ordinance are not fully complied with.

**Section 5: Severability.**

The several sections of this ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and shall not affect the validity of any other provisions, sections or portions thereof of the ordinance. The remainder of the ordinance shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

**Section 6: Effective Date.**

This ordinance shall be in full force and effect from and after its passage and publication upon approval of the Waukesha County Board as required by Section 101(A)(7) of the Town of Genesee Zoning Code and subject to the conditions stated in Section 2, and this ordinance is null and void and original district zoning shall be in effect with no further notice if said conditions are not complied with on the terms and conditions stated herein.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

BY THE TOWN BOARD OF THE TOWN OF  
GENESEE:

\_\_\_\_\_  
Sharon L. Leair, Town Chairman

ATTEST:

\_\_\_\_\_  
Meri Majeskie Clerk

**Discussion/Action – Certified Survey Map for Steven Vaneerden, W309 S6245 Road X, Mukwonago, WI 53149 (Tax Key GNT 1572-017).**

Ross made a motion to approve the CSM for Steve Vaneerden subject to the Planners report and recommendations dated July 15, 2019, seconded by Houston. The motion passed unanimously.

**TOWN OF GENESEE PLAN COMMISSION & TOWN BOARD**  
**PLANNER'S REPORT AND RECOMMENDATION**  
**CERTIFIED SURVEY MAP**

**PROJECT NAME:** Vaneerden CSM

**TAX KEY NO.:** GNT 1572.017  
GNT 1572.018  
GNT 1572.989

**DATE:** July 15, 2019

**OWNER:** Steven & Susan Vaneerden  
W309 S6245 Road X  
Mukwonago, WI 53149

**LOCATION:** Lots 17 and 18 Pheasant Ridge, and a smaller parcel, all being a part of the SE ¼ of Section 33 and the SW ¼ of Section 34, Town of Genesee, Waukesha County, Wisconsin and at W309 S6245 Road X.

**TOWN ZONING:** A-2 Rural Home District.

**SHORELAND ZONING:** A-2 Rural Home District.

**LOT SIZE:** Lot 17 - Approximately 3.1 acres.  
Lot 18 - Approximately 3.0 acres.

Small Parcel – Approximately 14,374 square feet.

**REQUESTED USES:**

A Certified Survey Map (CSM) to reconfigure three (3) parcels into two (2) Lots.

**COMPLIANCE WITH THE TOWN OF GENESEE COMPREHENSIVE LAND USE PLAN -2035:** The Town of Genesee Comprehensive Land Use Plan – 2035 designates property in the Suburban II Density Residential category allowing development at 3.0 acres to 4.9 acres per dwelling unit. Therefore, the proposed parcels comply with the intent of the Town of Genesee Comprehensive Land Use Plan – 2035.

**STAFF ANALYSIS:**

The properties are located on the north side of Road X, about 1,300 feet west of the intersection of Hunters Crossing and Road X. Lot 17 contains an existing home and in-ground swimming pool. Lot 18 contains an existing detached garage. An additional small parcel is about 14, 374 square feet and contains a private road servicing both parcels. The petitioner is proposing to reconfigure the lot lines to maintain the existing residence and detached garage on the same property. The proposed reconfiguration will result in two (2) new Lots. Lot 1 will consist of 3.505 acres and will contain the single-family residence and detached garage. Lot 2 will consist of 3.002 acres and will be vacant

except for the private road. It appears the Lot line between Lot17 and Lot 18 was moved at some, but the exact date is unknown at this time. In 2006, the Vaneerden' s purchases the 14, 270 square feet from neighbor to the east (Don Belman Jr.).

This submittal is a Certified Survey Map, which gives the Town Plan Commission 75 days and the Town Board 90 days to take action. The Certified Survey Map was filed with the Town of Genesee on June 25, 2019, giving the Town Plan Commission until September 8, 2019 and the Town Board until September 23, 2019, to take action, unless the Developer grants an extension in writing.

In performing a detailed review of the CSM dated June 12, 2019, I have found the following items must be added to the map or waived by the Town of Genesee Plan Commission and Town Board in order to comply with the Town's Land Division Ordinance:

Section 375-12(A)(5) All slopes greater than 20 percent shall be shown on the CSM along with a note indicating that any lot area with slopes in excess of 20 percent shall be maintained as open space.

Section 375-23 (M) Existing zoning on and adjacent to the proposed CSM.

Section 375-29 (E) All Utility and/or Drainage Easements shall be shown on the final CSM.

Section 375-44 Duplicate CSM to be Filed: An identical reproducible copy (on stable drafting film at least 4 mils thick) along with the recording data shall be placed on file with the Town Clerk.

### **PLANNER'S RECOMMENDATION:**

Based on the above information, the Town Planner recommends that the Town Plan Commission recommend to the Town Board to **approve** the CSM subject to the aforementioned conditions being satisfied prior to Town signing the final CSM and subject to the following:

1. Subject to the Owner satisfying all comments, conditions and concerns of the Town Engineer, the Town Planner and all reviewing, objecting and approving bodies, including but not limited to the Wisconsin State Statute's per Chapter 236; Comm. 85, Wisconsin Administrative Code; the Village of North Prairie and Waukesha County in regard to the CSM, prior to the Town signing the final CSM.
2. The Village of North Prairie shall review, approve and sign the CSM prior to the Town of Genesee signing the final CSM. All conditions imposed by the Village of North Prairie shall be incorporated herein.
3. Waukesha County shall review, approve and sign the CSM prior to the Town of Genesee signing the final CSM. All conditions imposed by Waukesha County shall be incorporated herein.
4. Any and all waivers reviewed and approved by the Town Plan Commission and Town Board shall be noted on the final CSM. The Town Planner shall approve the language of the notes.
5. The existing shed and Chicken Coop shall be removed from the property, prior to the Town Signing the final CSM.
6. A note shall be placed on the CSM, indicating, "No soil tests were provided for the existing Lot 17 or Proposed Lot 2. Therefore, if no viable septic area is found on proposed Lot 2, this lot may not be buildable in the future".
7. The Waukesha County Environmental Resources Division shall approve a preliminary Site Evaluation of the existing septic system, prior to the Town signing the final CSM.
8. "C.T.H. X" shall be changed to "Road X".
9. The 66' Wide Ingress and Easement" references Document No. 1201395. This document number should be verified. Register of Deeds does not show an Easement under that Document Number.
10. Per Section 11 of the Town of Genesee Zoning Code, since more than one (1) principle residence or parcel is proposed, the pavement or gravel within the 66-foot easement shall be a minimum of 16 feet in width, unless required to be greater, pursuant to another local Ordinance.
11. A maintenance agreement for maintaining the 66-foot easement and/or road shall be reviewed and approved by the Town Planner and Town Attorney.
12. On sheet 6 of 6, the signature for the Town Board Chairman "Charon L. Leair" shall be changed to "Sharon L. Leair".
13. All existing and proposed easements shall be shown.

14. Subject to the Developer satisfying all of the aforementioned conditions within one (1) year of the Town Board granting conditional final CSM approval.
15. Professional fees. Petitioner shall, on demand, reimburse the Town for all costs and expenses of any type that the Town incurs in connection with this development, including the cost of professional services incurred by the Town (including engineering, legal, planning and other consulting fees) for the review and preparation of required documents or attendance at meetings or other related professional services for this application, as well as to enforce the conditions in this conditional approval due to a violation of these conditions.
16. Payment of Charges. Any unpaid bills owed to the Town by the subject property owner or his or her tenants, operators or occupants, for reimbursement of professional fees (as described above); or for personal property taxes; or for real property taxes; or for licenses, permit fees or any other fees owed to the Town; shall be placed upon the tax roll for the subject property if not paid within thirty (30) days of the billing by the Town, pursuant to Section 66.0627, Wisconsin Statutes. Such unpaid bills also constitute a breach of the requirements of this conditional approval that is subject to all remedies available to the Town, including possible cause for termination of the conditional approval.

Respectfully submitted,

Jeffrey C. Herrmann, AICP

Administrator-Planner

cc: Town of Genesee Clerk  
Town of Genesee Building Inspector  
Waukesha County Department of Parks and Land Use  
Steven & Susan Vaneerden  
Jahnke & Jahnke

**Discussion/Action – Certified Survey Map for Larry Dietrich, W305 S5072 State Road 83, Mukwonago 53149 (Tax Key GNT 1546-048).**

Houston made a motion to approve the CSM for Larry Dietrich subject to the Planners report and recommendations dated July 15, 2019, seconded by Morris. The motion passed unanimously.

**TOWN OF GENESEE PLAN COMMISSION & TOWN BOARD  
PLANNER'S REPORT AND RECOMMENDATION  
CERTIFIED SURVEY MAP**

**PROJECT NAME:                      Dietrich CSM**



**TAX KEY NO.:** GNT 1546.047  
GNT 1546.048  
GNT 1546.049

**DATE:** July 15, 2019

**OWNER:** Larry R. Dietrich  
W305 S5072 S.T.H. 83  
Mukwonago, WI 53149

**LOCATION:** Lots 55, 56, and 57 Plat of Genesee, being a part of the NE ¼ and the NW ¼ of Section 27, Town of Genesee, Waukesha County, Wisconsin and at W305 S5072 S.T.H. 83.

**TOWN ZONING:** R-3 Residential District.

**SHORELAND ZONING:** None.

**LOT SIZE:** Approximately 34,167 Square Feet (.78 acres).

**REQUESTED USES:** A Certified Survey Map (CSM) to combine three (3) adjacent Lots into one (1) parcel, thereby removing the lot lines and combining Tax Key Numbers.

**COMPLIANCE WITH THE TOWN OF GENESEE COMPREHENSIVE LAND USE PLAN -2035:** The Town of Genesee Comprehensive Land Use Plan – 2035 designates property in the Low-density residential category allowing development at 20,000 square feet to 1.4 acres per dwelling unit. Therefore, the proposed parcel complies with the intent of the Town of Genesee Comprehensive Land Use Plan – 2035.

**STAFF ANALYSIS:**

The property is located on the east side of S.T.H. 83. It contains a single-family residence with an attached garage and a small shed. The petitioner owns three (3) adjacent lots with the residence located over an existing lot line. In order to eliminate the existing interior property lines, the petitioner has submitted a Certified Survey Map (CSM). The proposed combination of parcels will result in one larger parcel containing about .78 acres of land.

This submittal is a Certified Survey Map, which gives the Town Plan Commission 75 days and the Town Board 90 days to take action. The Certified Survey Map was filed with the Town of Genesee on June 26, 2019, giving

the Town Plan Commission until September 9, 2019 and the Town Board until September 24, 2019, to take action, unless the Developer grants an extension in writing.

In performing a detailed review of the CSM dated June 20, 2019, I have found the following items must be added to the map or waived by the Town of Genesee Plan Commission and Town Board in order to comply with the Town's Land Division Ordinance:

Section 375-23 (J)                    Approximate dimensions of all lots together with proposed lot numbers.

Section 375-23 (M)                    Existing zoning on and adjacent to the proposed CSM.

Section 375-29 (E)                    All Utility and/or Drainage Easements shall be shown on the final CSM.

Section 375-44                        Duplicate CSM to be Filed; An identical reproducible copy (on stable drafting  
Film at least 4 mils thick) along with the recording data shall be placed on file  
With the Town Clerk.

Section 375-48 (A)    Since S.T.H. 83 is classified as a major highway, a planting strip at least 30 feet in depth shall be provided adjacent to S.T.H. 83. This strip shall be a part of the CSM lot, but shall have the following restriction lettered on the face of the CSM: "This strip reserved for the planting of trees and shrubs, the building of structures hereon is prohibited."

### **PLANNER'S RECOMMENDATION:**

Based on the above information, the Town Planner recommends that the Town Plan Commission recommend to the Town Board to **approve** the CSM subject to the aforementioned conditions being satisfied prior to Town signing the final CSM and subject to the following:

1. Subject to the Owner satisfying all comments, conditions and concerns of the Town Engineer, the Town Planner and all reviewing, objecting and approving bodies, including but not limited to the Wisconsin State Statute's per Chapter 236; Comm. 85, Wisconsin Administrative Code; and the Village of North Prairie in regard to the CSM, prior to the Town signing the final CSM.
2. The Village of North Prairie shall review, approve and sign the CSM prior to the Town of Genesee signing the final CSM. All conditions imposed by the Village of North Prairie shall be incorporated herein.
3. Any and all waivers reviewed and approved by the Town Plan Commission and Town Board shall be noted on the final CSM. The Town Planner shall approve the language of the notes.
4. The Waukesha County Environmental Resources Division shall approve a preliminary Site evaluation of the existing septic system, prior to the Town signing the final CSM.

5. On sheet 4 of 4, the signature for the Town Plan Commission Secretary shall be “Cynthia Zignego, Secretary” not “Meri Majeskie, Clerk”.
6. All existing and proposed easements shall be shown.
7. Subject to the Developer satisfying all of the aforementioned conditions within one (1) year of the Town Board granting conditional final CSM approval.
8. Professional fees. Petitioner shall, on demand, reimburse the Town for all costs and expenses of any type that the Town incurs in connection with this development, including the cost of professional services incurred by the Town (including engineering, legal, planning and other consulting fees) for the review and preparation of required documents or attendance at meetings or other related professional services for this application, as well as to enforce the conditions in this conditional approval due to a violation of these conditions.
9. Payment of Charges. Any unpaid bills owed to the Town by the subject property owner or his or her tenants, operators or occupants, for reimbursement of professional fees (as described above); or for personal property taxes; or for real property taxes; or for licenses, permit fees or any other fees owed to the Town; shall be placed upon the tax roll for the subject property if not paid within thirty (30) days of the billing by the Town, pursuant to Section 66.0627, Wisconsin Statutes. Such unpaid bills also constitute a breach of the requirements of this conditional approval that is subject to all remedies available to the Town, including possible cause for termination of the conditional approval.

Respectfully submitted,

Jeffrey C. Herrmann, AICP

Administrator-Planner

cc: Town of Genesee Clerk  
Town of Genesee Building Inspector  
Larry Dietrich  
Bryce Kaczor

**Discussion/Action – Change the premise for the liquor license for Genesee Gas Inc., W307 S4819 Hwy, 83 Mukwonago, WI 53149 (Tax Key GNT 1546-984-002)**

Genesee Gas has requested a change in the premise to allow them to have a drive thru for donuts and coffee in the morning and to sell beer, wine, liquor and cigarettes thru the drive thru window from 10:00 a.m. to 9:00 p.m. Morris made a motion to extend the premise to include a 20 X 10 foot area outside the drive thru window to allow for drive thru sales of alcohol, seconded by Houston. The motion passed unanimously.

**Discussion/Action – Holding Tank Agreement Boyden & Gray Waukesha LLC, DBA Animal Wellness, S31W2883 Sunset Dr, Waukesha WI 53189. (Tax Key GNT 1490-993-001).**

Ross made a motion to approve the holding tank agreement for Boyden & Gray Waukesha LLC, seconded by Schmittinger. The motion passed unanimously.

**Discussion/Action – Letter of Concern on Brookhill Rd from Thomas Hickenbotham.**

Captain Moonen with the Sheriff's Department has received a letter from Mr. Hickenbotham, along with the Town expressing concerns from the residents of Brookhill Rd regarding speed limit, lighting and striping. Captain Moonen discussed the results of the fixed digital speed boards that were placed both North and South Bound. Nancy Wilson S40W30402 Hamilton Dr. was the spokesperson for the neighbors. She discussed her concerns of the road. She asked the board to lower the speed limit and stripe the road. Discussion. The board will get prices for striping parts of the road and the Board will create an ordinance to lower the speed to 35 miles per hour.

**Discussion/Action - Update from Wales/Genesee Fire Department**

The Fire Department discussed a proposal to help recruit and retain employees by increasing paid on call salaries. Also, they would like to increase the fees for EMS services.

**Discussion/Action - Minutes to be approved – July 8, 2019**

Ross made a motion to approve the minutes from July 8<sup>th</sup>, 2019, seconded by Morris. The motion passed unanimously.

**Reports –**

**Treasurer - Carol McCormick**

Bills to be presented

Schmittinger made a motion to approve the bills, seconded by Ross. The motion passed unanimously.

**Public Works - Will Gibson**

Public Works update

Discussion/action - Locking the Gates at the Parks

Morris told the Board that the Park Board did not want the gates left open at the Parks. The board decided that they still wanted to try not locking the gates at the Parks after we purchase and install automatic locks for the bathrooms. Gibson has a proposal for \$8,390.00 for automatic locks for all four bathrooms at both parks. There was money budgeted for the automatic locks. Gibson thought getting extra camera would help detour vandalism or at least help catch the perpetrator. Ross made a motion to approve getting the automatic locks for the bathrooms at both Parks and getting extra cameras not to exceed the \$24,000.00 that was budgeted for capital outlay for 2019, seconded by Schmittinger. The motion passed unanimously.

Discussion/action - Renting the Baseball Diamonds

The Board discussed the costs involved in having baseball teams play at the Park. Schmittinger made a motion to postpone the discussion until they have more information, seconded by Ross. The motion passed unanimously.

**Discussion/Action – Approve Contract for Waukesha County Data Processing services for tax billing.**

Ross made a motion to approve the contract for Waukesha County Data Processing services for tax billing, seconded by Morris. The motion passed unanimously.

**Discussion/Action – Amendment to CSM for Charlie Ross to extend deadline for signature.**

Houston made a motion to extend the deadline for signatures on the Ross CSM until November 1, 2019, seconded by Schmittinger. The motion passed 4-0 Ross abstaining.

**Discussion/Action – TL90 New Holland Mower repair or purchase new.**

Ross made a motion to fix the tractor instead of purchasing a new one and to take the funds out of the Contingency fund up to \$15,000.00, seconded by Morris. The motion passed unanimously.

**Discussion – Changes to Incorporation Laws.**

There was a law passed in 2015 that allows a Town to incorporate if you meet eight criteria. The Town of Genesee does not meet that criteria because we are not next to a third-class city. Herrmann suggest that we work with our neighboring communities and get border agreements to keep our Town from being annexed in the future.

**Discussion/Action – Airbnb.**

We do not have an ordinance regarding Airbnb’s. There are some Airbnb’s in the Town. The board does not want to create an ordinance at this time.

**Discussion/Action – Selling Street Signs.**

There was a person interested in purchasing all the remaining old street signs. She wanted to know the cost. The Board would like her to make an offer.

**Discussion/Action - Request for Operator Permit applications.**

Ross made a motion to approve Natalie Goebel, Tyler Beer and Aaron Patek operators permits, Seconded by Schmittinger. The motion passed unanimously.

**Correspondence**

Leair received a letter from the Greater Milwaukee Association of Realtors asking the Town not to allow additional building of apartments and they feel that there is a shortage of affordable homes.

**Adjourn**

Schmittinger made a motion to adjourn, seconded by Ross. The motion passed unanimously. The meeting adjourned at 8:28 p.m.

Respectfully submitted,

Meri Majeskie, WCMC