

**TOWN OF GENESEE  
S43 W31391 HIGHWAY 83  
GENESEE DEPOT, WI 53127  
262-968-3656**

**TOWN BOARD MEETING MINUTES  
MAY 11, 2020  
Immediately Following 9:00 a.m. Board of Review**

Chairman Leair called the meeting to order at 9:02 a.m. Present were Town Board Supervisors Houston, Ross, Schmittinger and Morris. Also present were Administrator/Planner Herrmann and Clerk Majeskie.

**Discussion/action – Resolution 20-R2 to Ratify the Emergency Proclamation**

After a brief discussion Morris made a motion to ratify the emergency proclamation, seconded by Ross. The motion passed unanimously.

**Discussion/action - Minutes to be approved - Regular Town Board Meeting March 9, 2020**

Houston made a motion to approve the minutes from the March 9, 2020 meeting, seconded by Schmittinger. The motion passed 4-0. Morris abstained.

**Discussion/action - Bills to be presented**

Ross made a motion to approve the bills, seconded by Schmittinger. The motion passed unanimously.

**Discussion/action – Award bid for the 2020 Road Program – Road Rehabilitation**

Morris made a motion to award Wolf Paving Co, Inc. the Road Rehabilitation for the 2020 Road Program for \$464,169.75, seconded by Houston. The motion passed unanimously.

**Discussion/action – Award bid for the 2020 Road Program – Chip Seal Coat**

Ross made a motion to award Scott Construction, Inc. for the Chip Seal Coat for the 2020 Road Program for \$61,722.50, seconded by Schmittinger. The motion passed unanimously.

**Discussion/action – Update on HWY 83 Road Work thru Genesee Depot**

Chairman Leair received a letter from Jim Gozdowiak from Friends of Nature requesting that the Hwy 83 Road program be postponed or rescheduled until 2021. The work is scheduled for mid-June 2020, the project manager has stated that the road will be open to thru traffic while the work is being done. They anticipate one weekend or part of a weekend that the highway would have a detour. The Board felt that we should continue with the road work and get it done.

**Discussion/action – Election Update**

Clerk Majeskie explained the complications of the April Election with the pandemic. We were lucky to have a great staff of dedicated poll workers. The volume of absentee requests was the highest we have ever had. We spent a lot of money on this election between the additional staff, postage, envelopes, cleaning supplies, plexi glass, and volume of absentee ballots. It took the entire day to process all the absentees on Election day. We had rented a 2<sup>nd</sup> voting machine designated just to the absentees. The in-person voters used our regular voting machine. Morris made a motion to purchase the DS200 that we are leasing from ES&S using the credit of \$1680.00 from the rental towards the new machine, seconded by Schmittinger. The motion passed unanimously. The Board also discussed the in-Person voting for August and November. We will have just the two weeks before the election for in-person voting in August due to the COVID-19. This will lessen our exposure. In November we will have a much longer time frame to vote in-person. We will staff poll workers to help with the in-person voting.

**Discussion/action – Appreciation to Staff and Poll Workers for work done during the pandemic**

Chairman Leair discussed giving bonus to the staff and poll workers. She asked the board to think about what they would like to do. Schmittinger proposed a dinner. Houston suggested that they wait until budget time so it could be budgeted and the public could express their views. We will bring this back to discuss.

**Discussion/action - Town Parks/Sports Programs and Reservations after May 26**

The Board discussed opening the Parks right away. They agreed to keep the bathrooms closed. The playground will remain closed until May 26, 2020 because of the Governors order. Schmittinger made a motion to open the Parks, but keep the bathrooms closed, seconded by Ross. The motion passed unanimously. The Board is waiting to decide if we are going to have the team play for sports. The board wanted to wait until June to see about canceling July, August and September shelter rentals.

**Discussion/action - Write off Personal Property Taxes for Red Lion Pub, was never opened.**

Schmittinger made a motion to have Herrmann send a letter to Schultz appraisal requesting him to pay the \$122.00 it was Schultz appraisal's error, seconded by Houston. The motion passed 4-0.

Ross stepped out for a phone call.

**Discussion/action – Appointments**

**Two 1-year term Plan Commission**

Houston made a motion to appoint Joe Turzynski and Bob Christiansen to a one-year term, seconded by Morris. The motion passed 4-0

**One 3-year term Plan Commission**

Houston made a motion to appoint Brett Engelking to a three-year term for the plan Commission, seconded by Morris. The motion passed 4-0.

**One 1-year term Plan Commission Liaison**

Schmittinger made a motion to appoint James Morris as Plan Commission Liaison, seconded by Houston. The motion passed 4-0.

**Intermunicipal Joint Planning – Wales**

Morris made a motion to appoint Jeff Schmittinger, Sharon Leair and Brett Engelking to the Intermunicipal Joint Planning Commission for Wales, seconded by Houston. The motion passed 4-0.

**Intermunicipal Joint Planning - North Prairie**

Morris made a motion to appoint Jeff Schmittinger, Sharon Leair and Brett Engelking to the Intermunicipal Joint Planning Commission for Wales, seconded by Houston. The motion passed 4-0.

**Park Board liaison**

Morris made a motion to appoint Jeff Schmittinger Park Board Liaison, seconded by Houston. The motion passed 4-0.

**Waukesha Co. Cooperative Council liaison**

Schmittinger made a motion to appoint Buck Houston as Waukesha Co. Cooperative Council Liaison, seconded by Morris. The motion passed 4-0

**Discussion/action - Request for Temporary Class “B” Beer Retailers License - Genesee Rebels –**

**Matt Demarias**

Schmittinger made a motion to approve the Temporary Class “B” Beer retailers for the Genesee Rebels, seconded by Houston. The motion passed 4-0. The license will not be issued until they know for sure they can play due to the COVID-19. If they can't play the money for the license will be refunded.

**Discussion/action - Request for 6-month Class B Beer license at Genesee Town Park -Wales/Genesee Lions - Dan Schmidt, Agent.**

Houston made a motion to approve the Request for 6-month Class B Beer license at Genesee Town Park –

Wales/Genesee Lions - Dan Schmidt, Agent seconded by Morris. The motion passed 3-0 one abstention. The license will not be issued until they know for sure they can open due to the COVID-19. If they can't open the money for the license will be refunded.

**Discussion/action - Operator permit applications**

None

**Correspondence**

There was a letter received regarding a donation to the Town of Genesee to be used for Fire Department costs.

Morris made a motion to adjourn the regular meeting, Ross seconded. The motion passed unanimously; the meeting was adjourned at 10:45 a.m.

**CLOSED SESSION:**

The Board will enter, by roll call vote, into Closed Session pursuant to State Statute 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session (Fire Department services).

Roll call vote to go into closed session. Ross aye, Schmittinger aye, Morris aye, Houston aye, Leair aye.

Immediately following the closed session, the Town Board will Reconvene to open session

Houston made a motion to reconvene to open session at 11:45 a.m., seconded by Ross.

Roll call vote to reconvene. Ross aye, Schmittinger aye, Morris aye, Houston aye, Leair aye.

**Discussion/action – Possible Action on Fire Department Services Contract.**

Houston made a motion to approve entering into negotiations with Lake Country Fire and Rescue and possible merger, seconded by Ross. The motion passed unanimously.

Morris made a motion to adjourn, seconded by Houston. The motion passed unanimously. The meeting was adjourned at 11:55 a.m.

Respectfully submitted,

Meri Majeskie, WCMC  
Town Clerk