

**Spring Brook Watershed Lake Management District Agenda**  
Monday 29 April, 2019, 7PM at the Kincaid Sims Residence at S63 W30961 Road X  
Mukwonago, Wisconsin 53149

**Order of Business:**

**Call to Order:**

**Correspondence:**

**Open Forum:**

**Summary Listing of Action Items for This Meeting:**

- Pay bills
- Review lake conditions
- Schedule future dam maintenance

**Secretary's Report:**

**Treasurer's Report:**

- Review Treasurer's and tax levy receipts.
- Take action on bills.

**Watershed and lake information, dam maintenance and future needs discussion:**

- Dam failure analysis and secondary spillway calculation (using FEMA data).
- Dam maintenance activities.
- Invasive species update for the Spring Brook watershed.
- Water quality update and general lake conditions.
- Options for macrophyte management for Willow Springs Lake.
- Nuisance animal update.
- Future fish management plans.

**Legislative Update – Town/County/State:**

**Discuss dates for future meetings:**

**Adjournment:**

Posted: 26 April, 2019 - Waukesha County [countyclerk@waukeshacounty.gov](mailto:countyclerk@waukeshacounty.gov) , Genesee and Mukwonago Town Halls & websites, "Upcoming Meetings" of The Mukwonago Chief, Waukesha County Parks Director Rebecca Mantano, Waukesha County Invasive Species Coordinator Cassie Taplin, DNR Lakes Specialist Heidi Bunk, SEWRPC Principal Planner Tom Slawski,.

**Spring Brook Watershed Lake Management District Draft Meeting Minutes**  
**Sunday 3 March, 2019, 4:30PM at the Kincaid Sims Residence at S63 W30961 Road X**  
**Mukwonago, Wisconsin 53149**

**Order of Business:**

**Call to Order:** Meeting was called to order by Chairman Kincaid Sims at 4:30 PM. Commissioners in attendance included Kincaid Sims, McNelly and Hansen. Citizens in attendance included Glenn Sims.

**Correspondence:** Secretary McNelly reported that he had received a survey from the Department of Revenue requesting that SBWLMD update their data base regarding changes in the district boundaries. Secretary McNelly responded to the questionnaire on behalf of the district indicating no modification of district boundaries. McNelly also received a tax levy payment from the Town of Mukwonago and a 1099 INT from Citizen's bank. The tax levy payment and 1099 were given to the Treasurer.

**Open Forum:** No input was received.

**Summary Listing of Action Items for This Meeting:**

- Pay bills – workers compensation insurance bill.
- Select banking/investment option for SBWLMD funds
- Review lake conditions
- Schedule future dam maintenance

**Secretary's Report:** Commissioners reviewed the draft secretary's report. Kincaid Sims made a motion to approve the secretary's report as submitted. The motion was second by Hansen and unanimously approved.

**Treasurer's Report:**

- Review budget and tax levy receipts and treasurer's report. Treasurer Hansen updated the 2019 financial records. Interest earned since the October meeting (\$29.55). Tax levy receipts from the Towns of Mukwonago and Genesee totaling \$2912.45. Current SBWLMD assets are \$42280.63.
- Take action on bills. Treasurer Hansen provided background on the changes in the workers compensation premium which is due in early March. The 2018 policy cost \$489 and the 2019 policy renewal premium was \$477. This reduction was due to a state workers compensation insurance rate decrease. A motion was made by Chair Kincaid Sims to pay the workers compensation insurance in the amount of \$477. The motion was second by McNelly and approved unanimously.
- Decide on investment options for SBWLMD funds. SBWLMD's CDs matured in November, 2018. Reinvestment rates and conditions were reviewed including CD rates, bank savings rates and the option to establish an account with the State of Wisconsin Investments Boards Local Government Investment Pool. After discussions relating to three different banks CD rates and the Local Government Investment Pool option Chairman Kincaid made a motion to transfer \$35000 in SBWLMD assets to the state Pool. That motion was second by McNelly and the motion was unanimously approved. Treasurer Hansen was directed to complete this transaction.

**Watershed and lake information, dam maintenance and future needs discussion:** As several commissioners were absent the following items were tabled until the next meeting.

- Dam failure analysis and secondary spillway calculation (using FEMA data).
- Dam maintenance activities.

- Invasive species update for the Spring Brook watershed.
- Water quality update and general lake conditions.
- Options for macrophyte management for Willow Springs Lake.
- Nuisance animal update.
- Future fish management plans.

**Legislative Update – Town/County/State:** Nothing new

**Discuss dates for future meetings:** The next meeting is tentatively set for 29 April, 2019 at 7PM at the Kincaid Sims residence.

**Adjournment:** Motion Chair Kincaid Sims with a second by Hansen to adjourn at 5PM. Motion was unanimously approved. Meeting adjourned.