

**TOWN OF GENESEE
REGULAR TOWN BOARD MEETING
DECEMBER 14, 2020
6:00 p.m.**

Chairman Leair called the meeting to order at 6:00 p.m. Present were Town Board Supervisors Morris, Ross, Schmittinger and Houston. Also present were Planner/Administrator Herrmann, Public Works Superintendent Gibson, Treasurer McCormick and Clerk Majeskie

Discussion/action – Resolution 20-3R to Honor Jim Moon for 40 years on the Wales/Genesee Fire Department.

Chairman Leair said that the Board will present the Resolution to Jim Moon in January. Morris made a motion to approve the resolution, seconded by Ross. The motion passed unanimously.

Discussion/Action – Certified Survey Map for Thomas and Elizabeth Butler. The property is described as being a part of the SE ¼ of the SE ¼ of Section 20, T6N R18E, Town of Genesee. (Tax Key GNT 1520-992)

Houston made a motion to approve subject to the Planners conditions dated 11-11-2020, seconded by Ross. The motion passes unanimously.

Discussion/Action – Update from Greg Gapinski Cable liaison

Gapinski discussed what he does and how he helps the residents with their cable problems.

Reports –

Treasurer – Carol McCormick

Discussion/Action – Bills to be presented

There is one more check that needed to be added to the list, check number 38094 for \$792.00 to workforce development. Houston made a motion to approve the bills with the one additional check, seconded by Morris. The motion passed unanimously.

Update on the Tax Bills

McCormick asked the Board if she could stop in-person tax payments due to COVID-19 and people not wearing masks. The Board left it up to McCormick to make the decision.

Discussion/Action – Write off Personal Property Taxes

Schmittinger made a motion to write off personal property taxes for response reality for \$36.80, seconded by Ross. The motion passed unanimously. The Board discussed O & J 's personal property taxes. Schmittinger made a motion to table O & J's personal property taxes, seconded by Houston. The motion passed unanimously.

Public Works – Will Gibson

Update on the Public Works

Discussion/Action – TM320 Loader

Gibson showed the board his report on the loader and the options available. The Board discussed the options to keep the old loader or purchase or lease a new bigger one. Houston made a motion to finish the lease then evaluate and decide what to do next, seconded with Schmittinger. The motion passed unanimously.

Discussion/Action – John Deere Gator 4 x 4 Utility Vehicle

Gibson explained that they would start spraying the weeds at the park using our own staff instead of hiring it out. The gator would let them accomplish that. Ross made a motion to purchase the gator, seconded by Houston. The motion passed unanimously.

Discussion/Action – Request to carry over excess money in the DPW from 2020 to 2021

Ross made a motion to carry over excess money to 2021, seconded by Schmittinger. The motion passed unanimously.

Discussion/Action – Request to Pay Wolf Construction \$60,826.13 for the second and final work period for the 2020 Road Program and release retainage of \$12,900.00 for a total of \$73,726.13.

The project came in under budget by \$8,498.74

Schmittinger made a motion to approve the payment to Wolf Construction, seconded by Ross. The motion passed unanimously.

Discussion – November 2020 Report

The Board has no questions. Morris said he like the report.

Discussion – DPW Building Expansion

Gibson just wanted to start the discussion on DPW building expansion. He is working on what they would like for the DPW building including a wash bay. The Board authorized him to spend money for drawings and plans.

Discussion – Equipment Life Expectancy

The Board read over the list.

Discussion/Action – Minutes to be approved – Regular Town Board Meeting 9-14-2020, Special Town Board and Budget work session 10-7-2020, Budget work session 10-12-2020, Regular Town Board Meeting 10-12-2020, Special Town Board Meeting 10-15-2020, Special Town Board Meeting 11-2-2020, Regular Town Board Meeting of 11-9-2020

Ross made a motion to approve the minutes from 9-14-2020, seconded by Morris. The motion passed unanimously. Morris made a motion to approve the minutes of 10-7-2020, seconded by Schmittinger. The motion passed 4-0, Ross abstained. Schmittinger made a motion to approve the minutes from 10-12-20 budget meeting, seconded by Ross. The motion passed unanimously. Ross made a motion to approve the minutes from 10-12-20 regular meeting, seconded by Schmittinger. The motion passed 4-0. Houston abstained. Ross made a motion to approve the minutes from 10-15-2020, seconded by Morris. The motion passed 4-0 Houston abstained. Ross made a motion to approve the minutes from 11-2-2020, seconded by Morris. The motion passed 4-0. Schmittinger abstained. Morris made a motion to approve the minutes from 11-9-2020, seconded by Ross. The motion passed unanimously.

Discussion/Action – Request for refund of Letter of Credit for Legend of Brandybrook Estates

Charlie made a motion to release the letter of credit in the amount of \$150,224.59 for the Legend of Brandybrook Estates, seconded by Houston. The motion passed unanimously.

Discussion/Action – Changes to the Employee handbook

The Board discussed changes to the employee handbook. They asked Herrmann to update and have the Town attorney look it over and bring it back to the Board for approval.

Discussion/Action – Resolution 20-4R to adopt the charges and fee schedule for 2021

Schmittinger made a motion to approve Resolution 20-4R to adopt the charges and fee schedule for 2021, seconded by Ross. The motion passed unanimously.

Discussion/Action - Three-year Schultz Appraisal Contract and Revaluation Contract

Ross made a motion to approve Schultz Appraisal Contract with the added language that if there is an error costing the Town money it would be paid by Schultz Appraisal, and Schultz Appraisal Revaluation Contract, seconded by Houston. The motion passed unanimously.

Discussion/Action – On the Agreement to amend the Intermunicipal Agreement for Creation of a

Joint Municipal Fire Department and Joint Fire Board between the Village of Wales and the Town of Genesee, and to wrap up and Terminate the same.

Ross made a motion to approve the first Amendment subject to attorneys Macy's review and approval from the Village of Wales, seconded by Houston. The motion passed unanimously.

Discussion/Action – On the First Amendment to Inter-Municipal Agreement by and between the Village of Wales and the Town of Genesee for the Finance and Construction of a Fire Station pursuant to Section 66.0301 Wis. Stats.

Ross made a motion to approve the first Amendment subject to attorneys Macy's review and approval from the Village of Wales, seconded by Houston. The motion passed unanimously.

Discussion/Action – Request for Operator Permits

Ross made a motion to approve Operator permits for Wendy Kuntz for Ella's Public house, Timothy McNeil for St Paul's Church, Peter Lampe for St Paul's Church, and Douglas Batzler for St Paul's, seconded by Schmittinger. The motion passed unanimously.

Correspondence

Schmittinger informed the Board that 65 families came to Cookies with Santa and 8 families Came to special needs Cookies with Santa.

The Town Board will be conducting a pilot test of our Zoom software

The Board conducted a test to make sure everyone could access the zoom software.

Adjourn

Ross made a motion to adjourn, seconded by Schmittinger. The motion passed unanimously. The meeting was adjourned at 8:05 p.m.

Respectfully submitted,
Meri Majeskie, WCMC Town Clerk