

**TOWN OF GENESEE
IMMEDIATELY FOLLOWING THE BUDGET PUBLIC HEARING AT
6:00 P.M. AND THE MEETING OF THE ELECTORS
REGULAR TOWN BOARD MEETING MINUTES
NOVEMBER 8, 2021**

Chairman Leair called the meeting to order at 6:23 p.m. Present were Chairman Leair, Town Board Supervisors Houston, Ross and Morris. Also present were Planner/Administrator Herrmann, Public Works Superintendent Gibson and Clerk Majeskie. Schmittinger was absent.

Pledge of allegiance

The Pledge of Allegiance was said.

NOTICE IS HEREBY GIVEN that a Public Hearing will be conducted by the Town of Genesee Town Board on Monday, November 8, 2021, beginning at 6:00 p.m., to consider the Special Use Request of Cole Geysler, W291 S5554 Holiday Road, Waukesha, Wisconsin for a Special Use Permit to install a Ground Mounted Photovoltaic Array Solar System per Section 19 (F) of the Town of Genesee Zoning Code. The property is described as Parcel A, Certified Survey Map 3991, being a part of the SE ¼ of Section 26 and part of the NE ¼ of Section 35, T6N, R18E, Town of Genesee. More specifically, the property is located at W291 S5554 Holiday Road and known as Tax Key No. GNT 1544.994.

Chairman Leair read the notice. Herrmann explained the request. It will be 73.3 x 12 x 12 array in the field. It will be trenched into the house. Morris asked how big is the lot? 4 acres. Herrmann asked how far off the property line will the structure be? Geysler responded 10 feet from the lot line. Herrmann let him know that he will have to be 30 feet off the lot line. The Board had no more question. Chairman Leair opened the meeting to the floor. There were no comments from the floor. Geysler said that he will save 93%, it will take about 10 years to pay for the cost of the array. Chairman Leair ask for any more comments from the floor, and the Board members. There were no more questions. Chairman Leair closed the hearing at 6:28 p.m.

Discussion/Action - To consider the Special Use Request of Cole Geysler, W291 S5554 Holiday Road, Waukesha, Wisconsin for a Special Use Permit to install a Ground Mounted Photovoltaic Array Parcel A, Certified Survey Map 3991, being a part of the SE ¼ of Section 26 and part of the NE ¼ of Section 35, T6N, R18E, Town of Genesee. More specifically, the property is located at W291 S5554 Holiday Road and known as Tax Key No. GNT 1544.994.

Ross made a motion to approve the motion as long as it 30 feet away from the lot line, seconded by Houston. The motion passed 4-0.

Discussion/Action - Final Plat Submittal for Genesee Preserve, part of the SW ¼, NW ¼ and SE ¼ of Section 35, T6N, R18E, Town of Genesee, Waukesha County, Wisconsin. (Tax Key GNT 1579-999)

This was recommended for approval by the Plan Commission. Herrmann said everyone has a copy of his report that went to the Plan Commission. He did get information from Land Tech

survey stating, Mr. Janson has met his conditions of approval. The final plat did not have the steep slopes on it. Herrmann showed a map with the steep slopes on them. Most of the lots are ok, but there are a couple that you would have to build the house to fit on the lot. Including Lot 12 and 13 Herrmann informed the Board that if someone comes in to request a waiver to deviate from the buildable areas, into the steep slopes, conservancy or environmental corridor it would be denied. The road names are going to change. Mr. Janson is deciding on new street names. Houston made a motion to approve the final plat subject to the Planners conditions being met, the plan commission recommendations and the street names sent to Herrmann to approve, seconded by Houston. The motion passed 4-0.

Discussion/Possible Action - Comprehensive Emergency Action Plan – Chief Matt Fenning

Chief Fenning explained the comprehensive emergency action plan. He worked with Waukesha County Emergency Management in putting this together. In May there will be a disaster training scheduled to see how the plan works and be ready for a disaster. Ross made a motion to approve the plan, seconded by Houston. The motion passed 4-0.

Discussion/Action - Approve Line of Credit Renewal for Lake Country Fire & Rescue

Chief Fenning explained the line of credit is a tool to help with cash flow. It is not used unless the Fire Board approves it. Ross made a motion to approve the line of credit, seconded by Houston. The motion passed 4-0

Reports –

Treasurer - Carol McCormick

Discussion/Action – Bills to be presented

There were two extra checks that were memorials that were not on the list for \$40.00 each that would be included in the approval. Ross made a motion to approve the bills with the Two memorials, seconded by Houston. The motion passed 4-0.

Public Works – Will Gibson

Discussion/Action – Report

Gibson read his report.

Discussion – Pavilion for Sunset Park

The Board still has concerns over the pavilion, including the cost, size, electric and lights. They would like the Park Board provide a cost break down to the Town Board in a detailed report.

James Morris - Lake County Fire and Rescue

Discussion/Action - Fire Board Report

Discussion/Action - Maintenance of the Fire Station

The Fire Board went with Donovan and Jorgenson for the HVAC maintenance.

Chairman - Sharon Leair

Report Wisconsin Towns Association meeting October 27, 2021

Leair said the meeting was very good and the presentation on the ARPA funds was very informative.

Discussion – STH 59 and Hillside Road intersection proposed work by Wisconsin DOT

The Board discussed the proposal. They were concerned that the DOT had not contacted Generac about the proposal.

Discussion/Action – Adopt the budget for 2022

Ross made a motion to approve the budget with the changes from the budget hearing, seconded by Morris. The motion passed 4-0.

Discussion/Action - Budget amendment for 2021 for General Government to replace server and use assigned funds and Public Safety for increased building inspector fees collected.

Ross made a motion to approve the budget amendment, seconded by Morris. The motion passed 4-0.

Discussion/Action - Renew Clerks Agreement

Ross made a motion to appoint Clerk Majeskie to another three-year term starting 1-1-2022 to 12-31-2024, seconded by Morris. The motion passed 4-0.

Discussion/Action - Resolution 21-7R combining Wards for Spring and fall Elections

Ross made a motion to approve resolution 21-7R to combine wards for spring and fall elections, seconded by Morris. The motion passed 4-0.

Discussion/Action – Badger Books for Elections

The Board discussed purchasing the badger books. Ross made a motion to approve purchasing the badger books, seconded by Morris. The Board discussed using money from the assigned or the ARPA funds. Ross amended his motion. Ross made a motion to approve purchasing the Badge Books using the ARPA funds, seconded by Morris. The motion passed 4-0

Discussion/Action - Letter of Engagement for Rotroff Jeanson, SC for 2021 Audit.

Ross made a motion to approve the engagement letter with Rotroff Jeanson for the 2021 audit, seconded by Morris. The motion passed 4-0.

Discussion/Action – Resolution 21-8R to Approve the fee Schedule for 2022

The Board review the recommendations for fee increases from the Administrator, Clerk, and Department of Public Works due to the additional time and resources to complete tasks. Ross made a motion to approve Resolution 21-8R Charges and Fees Schedule to start 1-1-2022, seconded by Morris. The motion passed 4-0.

Discussion/Action – AV, Sound System, upgrading wiring, automatic doors, windows that open, new I-Pads, and new phone system - possible use of ARPA Funds

The Board discussed the new AV, sound system, the Board would like that company to come in and do a presentation in December. The Board also discussed a proposal for automatic doors with a hand wave option. The Board did not like that idea. They would rather have door that just open when you approach them. The Board did like the idea to have windows that open. Instead of new IPads the Board is thinking of going with 13 inch laptops. The Board also discussed the quotes from some phone companies for a new phone

system.

Discussion/Action – Approve Humane Animal Welfare Society Service three-year Agreement 1-1-2022 to 12-31-2024

Ross made a motion to approve the Humane Animal Welfare Society Service for a three-year contract, seconded by Houston. The motion passed 4-0.

Discussion/Action – Minutes to be approved – Regular Town Board Meeting 10-13-2021, and Budget Work Session 10-13-2021.

Ross made a motion to approve the regular Town Board minutes from 10-13-2021 and the Budget work session from 10-13-202, seconded by Houston. The motion passed 4-0.

Discussion/Action - Operator permit applications

Ross made a motion to approve operator permits for Jodi Lannert for InCahoots, Michelle Poquette, Kassundra Franlin, Palo Perez Cruz and Ethan Nettesheim for Sideliners, seconded by Houston. The motion passed 4-0.

Correspondence

None

Adjourn

Ross made a motion to adjourn, seconded by Houston. The motion passed 4-0. The meeting was adjourned at 8:10 p.m.

Respectfully submitted,

Meri Majeskie, WCMC
Town Clerk